

Facility and Community Data Working Group:
Facility Surveys Sub-group
DRAFT Terms of Reference

Objectives

The objective of this working group is to develop and support one country system of health facility surveys in order to maximize the efficiency of investments in facility assessments, their comparability and optimize use and learning from the data collected.

- **Efficiency:** avoiding duplication of activities, whether data collection, methods development, or other efforts carried out by partners.
- **Comparability:** agree on concepts and measure them the same way; be able to evaluate the same concepts across countries and time. Commit to a basic set of content that will be there consistently.
- **Adaptability:** ability to adjust questionnaire content to meet needs expressed by stakeholders, whether additional focus on a particular thematic area, broader system coverage, or differences in items monitored (e.g. delivery method for artesunate).
- **Guidance and trade-offs:** where multiple approaches are possible, we will develop short notes that explain the choices and trade-offs in terms of analytical options, field implications, and costs for the different options. For example, on quality of care, a note could cover direct observation, record review, exit interview, and vignettes. This approach will apply to both sampling and measurement options. It could be extended to reporting (e.g. CSPro/Excel versus Stata or other packages).

Scope of work

1. Based on efforts to date and leveraging existing survey tools (e.g. SPA, SARA, SDI, SDP, EMONC etc.) complete and publish harmonized set of facility survey indicators and corresponding question sets for priority topics (e.g. service availability, readiness, quality of care and patient safety, management and finance).
2. Finalize a recommended minimum core set of indicators/question sets across priority topics and related measurement methods.
3. Develop capacity building materials and programme, including training package and guidance (or best practices) for design and implementation of facility assessments, including planning, sampling, quality assurance, and data processing, analysis, use and release.
4. Based on harmonized indicators and question sets, develop data collection instruments (paper and electronic) and related analysis tools (electronic) to support harmonized implementation.
5. Map upcoming health facility assessment schedule by partner and country.
6. Develop guidance / best practices on joint investment planning to support the harmonized facility survey system in countries.
7. Coordinate survey planning in upcoming country implementation.
8. Undertake reference implementation (demonstration) of harmonized approach in select countries with minimum core indicator / question sets.

Deliverables 2016-2017

Global

- Inventory and minimum core set of facility survey indicators / question sets covering priority domains and recommended methods.
- Data collection instruments and analysis tools (electronic).
- Implementation guidance and training package for countries.

Country

- Updated mapping of health facility assessments by country and by partner / tool.
- Based on coordinated / harmonized implementation, document learning and best practices of approach in selected countries.
- Guidance on joint investment plan to support countries.

Approach and organizational arrangements

- This work will leverage and strengthen the efforts of the Health Facility Assessment Working group, a collaborative effort involving WHO, USAID, The Global Fund, World Bank and UNICEF¹.
- The group will convene monthly (by phone, video) and bi-annually through face to face meetings.

¹ Towards a harmonized approach for health facility assessments. Vision, Guiding Principles and Roadmap; Outcome of a technical consultation, Geneva, 12-13 November 2014

Health Facility Surveys Sub-Group Workplan

Objective 1: Based on existing efforts, finalize harmonized list of indicators for facility surveys.			
Deliverable 1: Standard set of facility survey indicators and question sets.			
Products	Lead Agency(ies)	Responsible	STATUS
1.1. Standard indicators and question bank for facility surveys.	WHO, WB, GF, Ariadne, UNICEF	Kavitha Viswanathan, Christopher Rockmore, Jeremy Veillard, Asaf Bittan, Nancy Fronczak	ON TRACK
1.2 Tiered indicator list	UNICEF, WB, WHO, Harvard, UNFPA	Chris Rockmore, Kavitha Viswanathan, Hannah Leslie, Howard Friedman, Nancy Fronczak,	Re-define priority
Objective 2: Develop technical training materials and guidance for countries to implement country system of facility surveys.			
Deliverable 2: Best practices for planning, sampling methodology, data collection, analysis plan, use, and dissemination.			
2.1 Knowledge products: Sampling guidance, training content, anonymization/data release plan	WB, USAID, WB, UNICEF	Jeremy, YJ, Christophe	ON TRACK
2.2 Implementation tools consolidation	USAID, WB, WHO, UNICEF, GF, UNFPA, CHAI	Misun Choi , YJ , Christophe, Kavitha, Michelle Monroe, Howard, Felix	ON TRACK
Objective 3: Catalyse joint/aligned support for harmonized system of facility surveys			
Deliverable 3: Joint investment plan to support countries			
3.1 Repository of facility surveys and timelines.	GF, WHO	Michelle, Amani	ON TRACK
3.2 Guidelines on models of survey implementation.	WB	Christophe/Jeremy	Re-define/drop-priority
3.3 Plan for demonstration of harmonized approach in select countries (Country coordination and communication, document good practices/lessons learned on joint investments)	GF, UNICEF, WHO, UNFPA, WBG, USAID	Ben, YJ, Kavitha, Annie, Howard, Christophe, Eduardo, Misun	STARTED

